



## SEPTEMBER 2013 NEWSLETTER

Welcome to our returning families and to our new families. The staff is ready for another exciting year at 4CCN.

I hope to get to know the families over the next few weeks. I am usually at the front door in the mornings and afternoons. Please feel free to speak to me there stop by the office to share an idea, concern or just to chat.

### **PARKING**

We are fortunate to have a very large parking lot. You can enter the lot from two locations, one from University Blvd and a rear entrance from Eastwood Ave. There are other tenants who use the building and parking lot. For the safety of children, please do not pull up/drop off your children in front of the door. Hold your children's hands when walking through the parking lot. Never leave children unattended in your car while you drop off siblings.

On Wednesdays the high school students in the building leave at 1pm. The busses leave by 1pm which should not conflict with our pick up schedule. However, occasionally, you may see some busses in the parking lot.

### **STAFF CHANGES**

We welcome Amy Martin back to the 4CCN staff. Amy worked at 4CCN in 2009-2010 before she moved to Germany. She is back and will be working with Ellen Perman in the 5-day 4 year old class. Mrs. Gill will be working 5 days a week with Mrs. Dunmire in the 2 year old program and Ms. Robbins will be working with Mrs. Lyon in the  $\frac{3}{4}$  class on Tuesday/Thursday.

### **4 YEAR OLD OPENINGS**

We currently have openings available in our Tuesday/Thursday 2-year-old program and MWF 4-year-old program. If you know of anyone who has recently moved to the area or someone who is looking for a program like 4CCN, please have them call the school office.

## **EARLY DISMISAL**

The first two weeks of school, September 3 – 13, the 3 and 4 year old classes will be dismissed at 12:15pm. The children will still eat lunch at school. The two year olds will follow their own calendar.

## **PLAYGROUND**

Please enjoy our playground space after school (after 1:15). We ask that if you remove the sandbox cover, it is replaced when you leave. Please keep sand inside the sandbox. We have installed a lock on the gate. If you are the last to leave the playground, please lock the gate. Sometime in September we will have a new play structure installed. The larger piece will be removed and replaced with a larger new structure. We will also have a “sidewalk” play structure installed. As soon as we have a date for the installation, we will pass that on to you.

## **SECURITY UPDATES**

Last spring 4 Corners Community Nursery has our community liaison police officer come to speak to the staff to ensure that we are keeping our children as safe as possible always. Although Officer Patil felt that our location was “hidden” we made some changes to our space based on her recommendations. We installed a camera buzz in system at the front door. Other than drop off and pick up, the door will be locked. If you come during the school day to drop off or pick up you child, please ring the intercom, identify yourself and we will buzz you in. The inside doors are also locked during the school day, you will be given the code for the inside doors at Open House. If an intruder does get into our space, we installed dead bolts on each classroom door as well as shades for all classroom windows. She showed us places to hide the children or we have the option to evacuate out the windows. Our evacuation site is Young Israel (next door). The staff is required to review and practice emergency procedures throughout the year.

## **HANDBOOK**

Please read the 4CCN Information Book which you received at Open House. This has very important information which includes days off, tuition payment dates and 4CCN policies. **The last page is a check list which you need to sign and return to your teacher.** Please keep this information book throughout the school year as a reference. If you have additional questions, please call the school.

## **COMMUNITY BAR-B-QUE**

On Friday, September 20<sup>th</sup> from 5-7pm we will have a Community BBQ on the playground. Please see signup sheets on your classroom bulletin boards in the upcoming weeks.

## **SEPTEMBER DAYS TO NOTE:**

August 29, 30  
September 2  
September 5  
September 20

Open House/Tuition Due  
Labor Day Holiday  
No School – Rosh Hashanah  
Community BBQ